



## WORKSHOP CONTENT

### Foundations of Project Management

- Project planning
- Establishing and managing scope
- Project execution
- Monitoring and controlling
- Communications
- Evaluation
- Managing risk
- Financial considerations
- Tools and strategies

*Our typical project management workshop is 30 hours over 5 days.*

***No time for a course? Ask about our contract project management services.***

# Project management is a powerful tool

## WITH A POWERFUL IMPACT ON THE BOTTOM LINE

Project managers plan, organize and manage the various parts of a project, whether it involves developing a service, implementing new processes, or planning a conference.

According to a survey in 2009, employers ranked project management as the third most desirable skill in employees, after leadership and problem-solving skills.

Project management skills are highly transferable. They include the ability to manage time, monitor resources, motivate and lead others, and assess risk.

These skills are useful in a wide range of projects, from implementing strategic plans to switching to a new software program. Get in touch with us to learn more.

# Project managers have a portfolio of transferable skills

## WORKSHOP OUTCOMES

Our course follows the Project Management Body of Knowledge (PMBOK). At the end of the program, you will be able to:

- List the key project management processes and describe their steps.
- Describe the importance of effective monitoring.
- Develop a project management plan for a given scenario.
- Apply a range of project management tools.



**OUR PROJECT MANAGEMENT COURSES ARE ATTENDED BY:**

Municipal staff

Government employees

Executive directors

Board members

Non-profit staff members

**CALL US FOR REFERENCES**

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